

ORDINANCE # 2024-3

MADISON COUNTY RECORDER, IN
RECORDED AS PRESENTED

**AN ORDINANCE ESTABLISHING THE POLICY FOR INTERNAL CONTROL
STANDARDS FOR THE TOWN OF COUNTRY CLUB HEIGHTS**

WHEREAS, Ind. Code § 5-11-1-27 requires all Indiana political subdivisions to adopt minimum levels of internal control standards developed by the State Board of Accounts as published in the Uniform Internal Control Standards for Indiana Political Subdivision after June 30, 2016; and

WHEREAS, the Uniform Internal Control Standards for Indiana Political Subdivisions contain the acceptable minimum level of internal controls standards; and

WHEREAS, the Clerk-Treasurer has reviewed and recommends adoption of the Uniform Internal Control Standards as applicable to the Town of Country Club Heights as the internal controls for the Town.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of Country Club Heights, Indiana as follows:

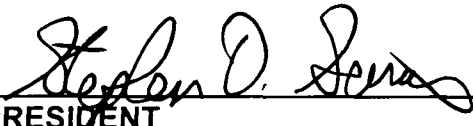
Section 1. The Town of Country Club Heights, Indiana hereby adopts as its internal control policy the Uniform Internal Control Standards for Indiana Political Subdivisions as published by the Indiana State Board of Accounts September, 2015 ("the ISBA publication"), including such amendments as adopted from time to time, as applicable to the Town. A copy of the Uniform Internal Control Standards for Political Subdivisions shall be kept within the records of the Clerk-Treasurer.



Section 2. The Clerk-Treasurer is directed to ensure that all personnel of the Town receiving training concerning the internal control procedures adopted and approved, and in accordance with the Approved Personnel Training Materials contained within the ISBA publication. "Personnel" is defined as an officer or employee whose official duties include receiving, processing, depositing, disbursing, or otherwise have access to funds that belong to the Town or another governmental entity.

Section 3. This ordinance shall become in full force and effect following passage by the Town Council of Country Club Heights.

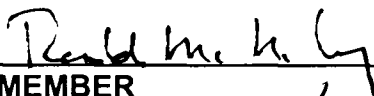
PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF COUNTRY CLUB HEIGHTS, INDIANA, this 1st day of October, 2024.



PRESIDENT



CLERK TREASURER



MEMBER



MEMBER

ATTEST:



CLERK TREASURER

Prepared by:
Ronald L. McNabney
Attorney at Law
917 Meridian Street
Anderson, IN 46016

I affirm, under the penalties for perjury,
that I have taken reasonable care to redact
each Social Security number in this
document, unless required by law.